

DGMS Community Assistance Program (CAP) Application Process

Department of Commerce & Regional Affairs
Local Government Information Tutorial



Lindsay Reese, Grants Administrator 3

DEPARTMENT OF COMMERCE, COMMUNITY, AND ECONOMIC DEVELOPMENT

2/20/2025

LeGIT Calendar for February & March

Date	Topic	Presenter
February 20, 2025	CAP – Application Process	Lindsay Reese
February 27, 2025	CAP – Municipal Documentation Requirement	Trisha Sullivan
March 6, 2025	Municipal Lands Trustee Program	Chris Grundman
March 13, 2025	Local Boundary Commission	Jed Smith
March 20, 2025	RiskMAP Program	Rebecca Rein
March 27, 2025	National Flood Insurance Program & Floodplain Management	Harmony Curtis



LeGIT Calendar for February & March

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Registering – New DCRAGrant Video Tutorial

Applying for CAP



Presentation Overview

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Please note, the simulated test data contained in this presentation is for demonstration purposes only and not representative of actual data. It is intended solely to illustrate system functionalities to aid new users in submitting CAP Applications in DCRA's new DGMS.



Disclosure

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For Registration Video – Click Here:
[https://www.commerce.alaska.gov/web/
dcra/GrantsSection/CommunityRevenue
eSharing](https://www.commerce.alaska.gov/web/dcra/GrantsSection/CommunityRevenueSharing)



Registering – New DCRA Grants Video Tutorial

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The application tutorial PDF and tutorial video can be found only in the DGSM system once registration is completed, and DGSM has sent out the system generated CAP Announcement



Application – DCRAGrants CAP Process

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Additional Documentation

Types of additional documentation include:

- CAP funding year budgets with non-code ordinance.
- Two years prior funding year Audit or Certified Financial Statement with Resolution.
- Resolutions for the application (as applicable).
- Additional information requested by the Department.
- Additional documents not submitted with the CAP application can be submitted through the DGMS at a later time using the Forms & Files upload feature, the Messages feature, or the Chatter feature.



Applying for CAP

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For more questions:

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Thank you!

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